



Minutes of the Parish Council Meeting

held on Wednesday 20th August 2025 at 7.00pm in West Row Outdoor Bowls Club, Beeches Road, West Row IP28 8NY

Present: Cllr A Fisher, Cllr R Hamill, Cllr M Connery, Cllr L Baker, Cllr J Goodenough and Cllr A Goodenough

Also in attendance: Sharon Vale, Parish Clerk, D/Cllr D Waldron, Andrew Moore - Suffolk Highways, PC Scott Cameron and 7 MOP's.

The Vice Chair opened the meeting at 7:00pm. A reminder to everyone that the meeting was being recorded for accurate writing of the minutes.

427	<u>Apologies and acceptance for absence</u> Received and accepted by Cllr M Peachey, Cllr T Gooch-Taylor Balls and Cllr S Knight	
428	<u>To receive member's declaration of interest and dispensations relating to items in this agenda.</u> None.	
429	<u>To resolve that the minutes of the meeting of the council held on Wednesday 16th July 2025 are a true and correct record.</u> It was resolved that the minutes of the meeting on Wednesday 16 th July 2025 were a true and correct record. The minutes were signed by the Vice Chair.	
430	<u>Public Participation session to include District, County Councillors, RAF Mildenhall and Police reports, plus representation from electors of the Parish.</u> a. County Councillor Colin Noble – Suffolk County Council. No report at this time. b. District Councillor Don Waldron – West Suffolk Council. D/Cllr Waldron provided a brief overview of his responsibilities and role as a councillor. Addressing a specific village concern, D/Cllr Waldron reported taking action regarding ongoing noise disturbance in the village caused by a BMW driver living on the new estate opposite the school. He confirmed that he had directly spoken with the vehicle's owner in an effort to resolve the issue. Additionally, D/Cllr Waldron has notified RAF Mildenhall about the situation to ensure further awareness and support in managing this disturbance.	

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	<p>c. Squadron Leader Owen Crosby – RAF Mildenhall. Nothing to report at this time.</p> <p>d. PC Scott Cameron – Community Police Officer. PC Scott Cameron confirmed that several individuals were detained at the recent Jude's Ferry Rave, which triggered a comprehensive review of the venue's licensing. We await to hear the outcome of this review. In response to longstanding concerns about speeding in the vicinity of Pott Hall Road, PC Cameron reported that speed checks have been carried out in that area. There were no significant violations detected during these operations. PC Cameron then spoke about the Police Preventative Activity Log. This log is maintained to document all preventative actions undertaken by the police. This log is publicly accessible, ensuring that anyone in the community can check ongoing police activities, review past incidents, and stay informed about crime trends in the area. PC Cameron urged residents to use the online reporting system for new incidents or to provide information about ongoing issues. Reports on anti-social behaviour in Wellington Close have been received and addressed by the police. While the immediate ASB incidents have been dealt with, PC Cameron emphasised the importance of ongoing community vigilance. Residents were reminded to report any new or ongoing issues through the police's online reporting system.</p> <p>e. Andrew Moore – Suffolk Highways. Andrew Moore informed us that two speed survey units will be installed on Pott Hall Road, with one situated at the entry and the other approximately halfway down the road. These units will be operational from the 14th October until 21st October and are intended to measure both the means and average speeds of vehicles along this stretch. Depending on the results of the survey, there is the possibility of implementing new traffic calming measures. Specifically, 30 mph roundall, and dragon's teeth markings may be considered for installation. The estimated cost for these features would be in the region of £2,000, which would need to be borne by the parish council. Andrew Moore further recommended that we contact Safe Cam for guidance or partnership regarding the speed survey and its outcomes. Additionally, he suggested that the parish should sign up for the Community Self Help scheme. This initiative enables parish councils to involve community volunteers in undertaking certain works on the highways. Suffolk Highways supports this by funding the training of parish members and providing the necessary equipment for the volunteers. The Clerk will follow this up.</p> <p>f. The meeting was attended by seven MOPs from Pott Hall Road. Recognising that October was still some weeks away, the group resolved to take proactive interim measures. The possibility of launching a local speed watch programme was met with enthusiasm, and efforts to recruit volunteers began immediately. Accordingly, another meeting is scheduled for the 20th September at 10am at the</p>	
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	parish office. This session will provide an opportunity to review recruitment progress and plan strategies for maximising the impact of the speed watch.	
431	<u>Planning Matters</u> None.	
432	<u>Matters Relating to Governance</u> None.	
433	<u>Financial Matters</u> a. Approval and Authorisation of Payments for August 2025. It was unanimously Resolved to Accept the payments. b. Approval of July 2025 Bank Reconciliation was received. c. Approval of July 2025 Current/Deposit Account was received. d. The 2024/25 External Audit Report and Certificate of Conclusion of Audit was noted. The Clerk has published the Notice of Conclusion on the Parish notice board and online at www.westrow-pc.gov.uk . The external auditor noted that Section 2, Box 4 incorrectly included items which were not staff costs. The figures in Section 2, Boxes 4 and 6 of the current year should read £18,959 and £35,620 respectively. The Clerk has made the necessary amendments.	
434	<u>Matters Relating to Street Furniture/Amenity Provision</u> a. Report on Speed Indicator Device Findings. SID stats remain consistent. b. Update on Footpath 30 (eroded riverbank) along the river at bottom of the Gravel. Ongoing. c. SCC Development – Ongoing. d. Shop Drove Footpath – Ongoing. Close. e. Building site at the entrance to Pott Hall Road – Cllr A Fisher has spoken to WSC regarding the site and awaiting a response. f. New Cemetery – No update yet from SCC. The revised Archaeology Brief that we need has been received, and the proposed Archaeology survey plan will now be updated ready to strike off the planning condition. g. Hedge and Verge Cutting – Verges and hedges have been cut for this year. Close. h. The Ancient Parish of Mildenhall Charities – Public Right of Way from Friday Street to Village Hall Car Park. This has now been fully confirmed. Close. i. Additional cabling to the village sign by the Memorial – Cllr M Connery came up with the idea of using Christmas tree lights to light up the poppy display, therefore no additional cabling needed. Close. j. Pott Hall Road – New 30 mph signs have been erected. Cllr A Fisher and the Clerk met with Suffolk Highways last week to discuss speed control options for the road. SCC will be doing a speed survey from 14 th October to 21 st October 2025. D/Cllr Colin Noble has kindly funded this from his locality budget.	Clerk

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	<ul style="list-style-type: none"> k. Village Working Party – Cllr L Barker to put some wording together for FB page asking for suggestions or volunteers to start up a group. l. Sunnica Development – Clerks responded to both WSC and SCC. Close. m. Dog Waste Bin - Manor Farm Road. WSC are currently not adding any new waste bins to their collection routes. They are expecting to change over to a system whereby parishes will have to pay for collections, at which point they expect to be able to add new bins which will be at the expense of the parish. However, given the local government re organisation, this changeover could take quite a while to implement. Close. 	
435	<p><u>Other Working Party Updates/Reports</u></p> <ul style="list-style-type: none"> a. Update to the Echo/Parish Magazine. The deadline for the October/November issue is 15th September 2025 b. Update on Neighbourhood Plan – Amended schedule has been forwarded to Councillors with an amended Community Action 7 to propose improved links to Worlington and maintaining and enhancing the public footpath alongside the River Lark. Councillors have no further amendments to add. c. Warm Places Update. Expenses update. Next fish and chip lunch Friday 29th August 2025. Christmas Lunch was discussed for Friday 12th December 2025 at £30 per person. This will be discussed next week with attendees and a deposit of £10 will need to be paid by 27th September 2025 if they decide to go ahead. d. 100 Club Update – Draw took place this month and the winner was Doreen Norman number 163 in the amount of £68.00. 	
436	<p><u>Allotment Matters</u></p> <p>Allotment BBQ and AGM to take place on Saturday 6th September at 2pm.</p>	
437	<p><u>Events</u></p> <ul style="list-style-type: none"> a. 80th Anniversary End of WWII 2025. Everything went to plan and was a great success. Vote of thanks was accepted from Cllr R Hamill for all her hard work on making the event such a great success. b. Litter Pick – Saturday 4th October 2025 – 10:00 to 12:00. c. Remembrance Service – There will be two services one on Sunday 9th November 2025 at 10:30am, and one on Tuesday 11th November 2025 at 10:50am. Could anybody wishing to lay a wreath please contact the Clerk. Cllr R Hamill to put a write up in the next edition of the parish echo. d. Parish Council Surgeries. Next surgery to take place on Saturday 23rd August 2025 from 10:00 to 11:00 – Cllr J Goodenough and Cllr A Fisher will attend. Additional surgeries will be on every third Saturday of the month. 	

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438	<u>Chair and Councillors' reports/suggestion (on the night)</u> Cllr A Fisher now has a list of the bus stops in the village and will now try to find out where each bus stop is located. Request for bus stop sign will then be put forward. Cllr J Goodenough asked if the vegetation around the bend warning sign near Pamments Garage could be trimmed back. Cllr A Goodenough has been asked about installing a safety gate at the footpath leading onto Cricks Road. Cllr A Fisher to ask if WRVH requires WRPC to provide the 'hook a duck' for the upcoming fete.	
439	<u>Correspondence and exchange of additional information (at the discretion of the Chair)</u>	
440	<u>Date of the next meeting</u> To confirm the date of the next meeting, Wednesday 17 th September 2025. Meeting closed at 21:00 hours.	